

EPTA SIGNAGE COMMITTEE REPORT 8-31-16 Submitted by committee

The EPTA Signage committee met on Wednesday, August 31, 2016 in East Brady at 10:00 AM.

Members present:

Roy Weil, Deb Frawley, Toni Henry

General meeting notes:

- No written approval by ATA to use their guidelines with specified modifications has been obtained yet. Roy will contact ATA again and have this documentation for our next meeting.
- Roy will continue to tweak the EPTA version of the manual with information provided by committee members and rework of data in the ATA manual.
- After review of the list of sign types it was determined that a consultant would not be needed to design any of our sign types. Roy volunteered to work on the few sign type designs that have not yet been developed.
- Deb provided a list of accessibility sign components and examples of signs from other trails. Roy will add this information to the manual.
- Toni submitted a list of line items that could be included in Trail Rules and Etiquette. The list will be provided in the manual with a notation that each trail group can customize their Rules and Etiquette for their particular trail system. A sign type with specifications and installation instructions will be provided in the manual.
- Roy has pictures of kiosks from Kittanning, Foxburg and Emlenton. They will replace the examples in the ATA Guidelines. Specifications and installation instructions will match the Emlenton and Foxburg examples.
- Roy also has examples of interpretive signs along sections of the EPT. These will replace the examples in the ATA Guidelines.
- It was agreed that the concrete mile marker monument that will be shown in the EPT manual will be an example of those used on the Armstrong and Allegheny River Trails. Toni will get Roy the specifications and installation instructions on these monuments.
- Roy will design the horizontal format of the Access Area Identification sign. He will provide the specifications and installation instructions for both the vertical and horizontal formats to Ron Steffey who plans to test both types on a project at the intersection of the Armstrong and Redbank Valley Trails. Toni will check with Ron on the date that this information is needed.
- Deb will collect information on funding sources and provide it to Roy to replace what is in the ATA Guidelines.
- Marilyn is preparing a list of sign and post vendors. Input from committee members is requested. Marilyn will forward a compiled list to Roy for inclusion in the manual.
- Marilyn is working on the vendor list and all of the PennDOT sign types and regulations.
- It was agreed that the Directional and Trail Destination signs would note the 2 next towns in each direction from the point where the sign is installed and that Erie and Pittsburgh would be noted on each sign as the end points. It was also agreed that the designed back plate would be noted as optional.

Next Steps:

- The next committee meeting will be held in Butler at 3:00 PM on September 29, 2016.
- Roy will edit the current draft of the manual with all the new information provided and send it to committee members a week or so before the next committee meeting.
- Committee members will mark up their copies in preparation for the committee meeting.

- At the next meeting the revised draft guidelines will be reviewed by all and additional edits made if necessary. Roy will use these edits to prepare a version ready for review by the EPTA board at the October 19 meeting.

SIGN TYPE	NOTES (installation specs provided for each sign type)
Logo signs	Designed and in guidelines.
Logo signs on PennDOT roads	Designed and in guidelines.
Roofed informational message boards	Examples will be included in the guidelines.
Informational kiosks	Design and specs from Emlenton and Foxburg will be in the guidelines.
Access Area Identifier signs	Vertical format is in the guidelines. Horizontal format to be designed and included.
Directional/Trail Destination signs	Designed and in guidelines.
Trail Blazer/Decision Point signs	Designed and in guidelines. Use 2 pieces – EPT logo and arrow.
Rules and Etiquette signs	Designed and in guidelines, a list of possible rules and etiquette will be in the guidelines for trail segments to choose from.
Accessibility signs	Examples will be included in the guidelines along with a list of criteria for these sign types.
Supplemental and Reverse Wayfinding signs	Designed and in guidelines.
EPTA Member and EPTA Connector signs	Need designed and specified.
Special Feature Identifiers signs	Designed and in guidelines.
Warning Signs	Need designed and specified.
Historic and Interpretive panels	Examples will be included in the guidelines.

EPTA SIGNAGE COMMITTEE REPORT 9-29-16 Submitted by committee

The EPTA Signage committee met on Wednesday, September 29, 2016 in Butler at the library at 3:00 PM.

Members present:

Roy Weil, Deb Frawley, Marilyn Black, Toni Henry

General meeting notes:

- A copy of the April 15, 2016 ATA meeting minutes noting approval to use their GAP Signage Guidelines with specified modifications has been obtained by Roy. Copies were provided and are on record.
- Roy will contact Ron Steffey to be sure that he receives the specs he needs in both vertical and horizontal formats for signs at the junction of the Redbank Valley and Armstrong Trails.
- Committee members came prepared to go through the most recent draft of the manual line by line.
- In general the following decisions were made:
 - In most cases the guidelines will refer to EPT not EPTA. Exceptions to that are in the credits and several other places where it is appropriate.
 - Cachet will be the font used. EPTA will be asked to pay the \$65 fee to purchase this font.
 - All examples of signs will use trail heads, towns and trail segments along the EPT.
 - Reference to the GAP, ATA and the Trail Town Program will be limited to the credits.
 - GAP and Trail Town logos will be eliminated.
 - Trail destination and Trails Amenities signs can be faced towards the trail users or the trail access points. Back plates will be optional as some signs may back up to the river or a hillside.
 - Only one special feature post is needed at the PA and NY border. Other special feature posts may be utilized along the trails.
 - Mile Marker and Interpretative Panel examples along the EPT will be provided with notations that trail groups can choose to use these or similar sign types and specifications if they wish.
 - Green will be used as the background color on all EPT sign types.
 - Sign, kiosk and post vendors will be listed on the EPTA website and not placed in the manual. A page will refer users to the website. A decision must be made as to who has access to this information and if comments regarding these vendors should be included.

Next Steps:

- Committee members will provide missing information to Roy so that further revisions can be made.
- Roy will edit the current draft of the manual with all the new or revised information provided and send a link to it to committee members and to Kim Harris to distribute to the board.
- The next committee meeting will be set up after the next EPTA board meeting.

Questions for EPTA board at October 19 meeting:

1. Who can access the sign vendor list on the EPTA website? Is it on the private page or available to anyone looking at the site?
2. Should we add comments on vendors?
3. Will EPTA approve the purchase of the Cachet font at \$65.00?