

Erie to Pittsburgh Trail Alliance  
Secretary Report  
For the October 19, 2016 Board of Directors Meeting

- **Communications Received** – No written communications received this past quarter.
- **EPT Logo Usage Request** - No request received this past quarter.
- **Letters of Support from the EPTA Requested** - There were no Letters of Support requested this past quarter. This is the time of year that we begin to consider grant opportunities for the upcoming year is sure that letters of support are requested two weeks in advance, to provide time for the letter to be prepared and signed by the president. A reminder to all, a draft copy of your grant request including draft budget information should accompany your request.
- **Social Media** – Followers on Facebook continues to grow. As of October 13, 2016, the Facebook Page (official) has seen an increase from 1,125 to 1,146; the average number reached per post is 500. The Facebook Group (unofficial; peers sharing with peers) has 946 members. If your organization has information that they want to share, please let Kim Harris know, so it can be added to our Facebook page.
- **Other Items** – The Secretary continues to send relevant trail information (media stories, funding streams, etc.) to members and support agencies.