

# Treasurer's Report January 16, 2020

## **Attached are four reports**

Actuals for 2018, 2019, 2020, 2021, Budget for 2020, 2021

Activity Detail Year to Date (2021) - View of where the money has come and gone

Activity Detail Year 2020 - View of where the money has come and gone

Financial Position Jan 16, 2021– Shows how much money that we have

## **Some comments about the numbers. Details can be found in the reports.**

Had income of about 2,400 from 2021 membership and donations

Had expenses of 78

Cash balance is around 17,800

No income/expense in Fourth Quarter 2020. Membership deposits made in late 2020 transferred to 2021

## **Some comments about the budget numbers**

Moved the unspent 2020 budget of (1,900) for brochure to 2021

Worked with Courtney to adjust the marketing/membership 2021 budget

Shifted \$70 membership income from 2020 to 2021 since they were 2021 memberships

## **Miscellaneous items**

990N has been filed and accepted. Can be found on <https://private.eriepittsburghtrail.org/treasurers-reports/>

Sales tax report filed for 4<sup>th</sup> quarter 2020

## **Signature resolution #1**

*Whereas:* There is only one signature authorized on the checking account. If that individual gets it by the proverbial bus it would be cumbersome to reestablish access.

*Whereas:* The bank want special wording.

*Therefore:* The board authorizes the treasurer to work with PNC Bank to add the following signatories on to the checking account #128041183: Barney Scholl (President), Kim Harris (Secretary), Courtney Mahronich Vita (Vice President) to be used primarily when the Treasurer is unavailable.

## **Signature resolution #2**

*Whereas:* It may be desired to establish a separate banking account for the partnership.

*Whereas:* The partnership agreement will require a separate report to DCNR.

*Whereas:* Different groups will be concerned about different accounts items and desire different reports.

*Whereas:* Different individuals will have authorization to various account lines.

*Whereas:* The Board only meets quarterly

*Therefore:* The Board authorizes the treasurer, if desired by the Partnership Committee, to establish a separate banking accounts to process partnership money. The Board authorizes the following person to have authority over these accounts: Barney Scholl (President), Kim Harris (Secretary), Courtney Mahronich Vita (Vice President), Roy Weil (Treasure). The Board also authorizes the Executive Committee to add additional persons such as the project manager, project account, ad other project team member

**Erie to Pittsburgh Trail Alliance, Inc.**  
**Actuals 2019, 2020 - Budget 2020, variance, percent - Budget 2**

	Actual		Actual				Actual	
	2018 Actual	2019 Actual	2020 Actual	2020 Budget	2020 Variance	2020 Percent	2021 Actual	2021 Budget
<b>Revenue</b>								
<b>Donation</b>								
Amazon Smile	19	5	7	5	2	140%		5
Day of Giving Match	918		240		240			
Memberships - Non Trail	545	341	670	1,000	(330)	67%	910	900
Memberships - Trail Groups	1,300	1,500	1,900	1,300	600	146%	1,100	1,800
Miscellaneous - Donation	1,155	995	263		263		385	
<b>Total Donation</b>	<b>3,937</b>	<b>2,841</b>	<b>3,080</b>	<b>2,305</b>	<b>775</b>	<b>134%</b>	<b>2,395</b>	<b>2,705</b>
<b>Total Revenue</b>	<b>3,937</b>	<b>2,841</b>	<b>3,080</b>	<b>2,305</b>	<b>775</b>	<b>134%</b>	<b>2,395</b>	<b>2,705</b>
<b>Gross Revenue</b>	<b>3,937</b>	<b>2,841</b>	<b>3,080</b>	<b>2,305</b>	<b>775</b>	<b>134%</b>	<b>2,395</b>	<b>2,705</b>
<b>Expenditures</b>								
<b>Bank/ Online Fee</b>								
PayPal fees	7	7	3	10	(7)	31%	8	10
United Way Fees			6					
<b>Total Bank/ Online Fee</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>10</b>	<b>(1)</b>	<b>91%</b>	<b>8</b>	<b>10</b>
<b>Committees</b>								
<b>Connections Committee</b>								
Miscellaneous				200	(200)	0%		200
Trail Counters and Software		100	100	100	-	100%		100
<b>Total Connections Committee</b>		<b>100</b>	<b>100</b>	<b>300</b>	<b>(200)</b>	<b>33%</b>	<b>-</b>	<b>300</b>
<b>Marketing and Membership Committee</b>								
Annual Report		155		775	(775)	0%		375
Brochure - rack card fold out								1,700
Membership - Packet, Brochure	250		110				77	1,300
Merchandise		266						150
Digital Marketing - Website/Social Media								50
<b>Total Marketing and Membership Committee</b>	<b>250</b>	<b>421</b>	<b>110</b>	<b>775</b>	<b>(775)</b>	<b>14%</b>	<b>77</b>	<b>3,575</b>
<b>Total Committees</b>	<b>250</b>	<b>521</b>	<b>210</b>	<b>1,075</b>	<b>(865)</b>	<b>19%</b>	<b>77</b>	<b>3,875</b>
<b>Legal &amp; Professional Fees</b>								
Insurance - D& O, other	365	365	365	400	(35)	91%		400
bookkeeper								2,500
PANO - PA Assoc of Nonprofit Organization			105	105	-	100%		105
<b>Total Legal &amp; Professional Fees</b>	<b>430</b>	<b>365</b>	<b>470</b>	<b>505</b>	<b>(35)</b>	<b>93%</b>	<b>-</b>	<b>3,005</b>
<b>Office Supplies</b>								
Secretary Miscellaneous		381	71	100	(29)	71%		70
Treasurer Miscellaneous		50		65	(65)	0%		65
<b>Total Office Supplies</b>	<b>-</b>	<b>431</b>	<b>71</b>	<b>165</b>	<b>(94)</b>	<b>43%</b>	<b>-</b>	<b>135</b>
<b>Special Event Expense</b>								
EPTA Summit, Webinars			332		332			
<b>Total Special Event Expense</b>	<b>-</b>	<b>-</b>	<b>332</b>	<b>-</b>	<b>332</b>			
<b>Partnership commitment</b>								
<b>Total Expenditures</b>	<b>687</b>	<b>1,324</b>	<b>1,091</b>	<b>1,755</b>	<b>(664)</b>	<b>62%</b>	<b>86</b>	<b>8,963</b>
<b>Net Operating Revenue</b>	<b>3,250</b>	<b>1,518</b>	<b>1,989</b>	<b>550</b>	<b>1,439</b>	<b>362%</b>	<b>2,309</b>	<b>(6,258)</b>
<b>Net Revenue</b>	<b>3,250</b>	<b>1,518</b>	<b>1,989</b>	<b>550</b>	<b>1,439</b>	<b>362%</b>	<b>2,309</b>	<b>(6,258)</b>

# Erie to Pittsburgh Trail Alliance, Inc.

## STATEMENT OF ACTIVITY DETAIL

January - December 2021

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Ordinary Revenue/Expenditures</b>			
Revenue			
Donations			
Donation			
01/01/2021	Andrew Voudouris	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	250.00
01/01/2021	Toni and Martin Henry	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	5.00
01/01/2021	Marcia Hall and Erin Wincek	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	65.00
01/04/2021	Edmond Bottegal	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	65.00
<b>Total for Donation</b>			<b>\$385.00</b>
<b>Total for Donations</b>			<b>\$385.00</b>
Memberships			
Memberships - Non Trail			
01/01/2021	Berg, Janice	Individual Membership	20.00
01/01/2021	Dan Kostella & Mary	Family Membership	35.00
01/01/2021	Marcia Hall and Erin Wincek	Family Membership	35.00
01/01/2021	Cranberry Township (in Venango County)	Business/Agency Membership	50.00
01/01/2021	Steven & Connie Schenck	Individual Membership	20.00
01/01/2021	Paul Schwach and Claire Schmieler	Sustaining Membership	250.00
01/01/2021	Toni and Martin Henry	Individual Membership	20.00
01/01/2021	Kay Detrick Owen	Family Membership	35.00
01/01/2021	Central Electric Cooperative	Business/Agency Membership	250.00
01/01/2021	Calarie, Lee & Lisa	Individual Membership	20.00
01/01/2021	Corn Planter Township	Business/Agency Membership	50.00
01/02/2021	Black, Darl & Marilyn	Individual Membership	20.00
01/04/2021	Edmond Bottegal	Family Membership	35.00
01/04/2021	Matthew and Crystal Cmar	Family Membership	35.00
01/08/2021	Roy Weil and Mary Shaw	Family Membership	35.00
<b>Total for Memberships - Non Trail</b>			<b>\$910.00</b>
Memberships - Trail Groups			
01/01/2021	Allegheny Valley Trails Association		100.00
01/01/2021	Oil Region Alliance		100.00
01/01/2021	Allegheny River Trail in Clarion County		100.00
01/01/2021	City of Corry		100.00
01/01/2021	Chautauqua Rails to Trails		100.00
01/01/2021	Armstrong Trails		100.00
01/01/2021	Visit Erie		100.00
01/01/2021	September 11th National Memorial Trail		100.00

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
01/01/2021	Titusville Area Trails Association		100.00
01/16/2021	Titusville Community Development Agencies (TRA/TCDA)	Trail Organization Membership 2017	100.00
01/16/2021	Impact Corry	Trail Organization Membership 2017	100.00
<b>Total for Memberships - Trail Groups</b>			<b>\$1,100.00</b>
<b>Total for Memberships</b>			<b>\$2,010.00</b>
<b>Total for Revenue</b>			<b>\$2,395.00</b>
Expenditures			
Bank/ Online Fee			
PayPal fees			
01/01/2021	Andrew Voudouris	PayPal fees	7.55
01/04/2021	Black, Darl & Marilyn	PayPal fees	0.88
<b>Total for PayPal fees</b>			<b>\$8.43</b>
<b>Total for Bank/ Online Fee</b>			<b>\$8.43</b>
Committees			
Marketing and Membership Committee			
Membership - Packet, Brochures			
01/01/2021	Toni Henry - Membership Committee	Postage and envelopers	77.26
<b>Total for Membership - Packet, Brochures</b>			<b>\$77.26</b>
<b>Total for Marketing and Membership Committee</b>			<b>\$77.26</b>
<b>Total for Committees</b>			<b>\$77.26</b>
<b>Total for Expenditures</b>			<b>\$85.69</b>
<b>Net Revenue</b>			<b>\$2,309.31</b>

# Erie to Pittsburgh Trail Alliance, Inc.

## STATEMENT OF ACTIVITY DETAIL

January - December 2020

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Ordinary Revenue/Expenditures</b>			
Revenue			
Donations			
Amazon Smile			
05/20/2020	Amazon Smile	CORPORATE ACH 6HQOMK560CUCOZX AMZN3SAJWVEM AMAZONSMIL 6HQOMK560CUCOZX AMAZONSMILAMZN3SAJWVEM	7.00
<b>Total for Amazon Smile</b>			<b>\$7.00</b>
Day of Giving Match			
06/10/2020	Bridge Builders Community Foundation	ATM DEPOSIT 95150302 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	239.87
<b>Total for Day of Giving Match</b>			<b>\$239.87</b>
Donation			
01/18/2020		Lehman, Matt	230.00
03/31/2020	Kimberly Harris	1x Donation to Erie to Pittsburgh Trail Alliance - 1x Donation to Erie to Pittsburgh Trail Alliance	1.00
03/31/2020	Kimberly Harris	1x Membership submission - 1x Membership submission	1.00
07/15/2020	Kimberly Harris	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	1.00
08/17/2020	Ms Diane L Janos	Donation to support the efforts of Erie to Pittsburgh Trail Alliance - Thank you for your generous support!	30.00
<b>Total for Donation</b>			<b>\$263.00</b>
<b>Total for Donations</b>			<b>\$509.87</b>
Memberships			
Memberships - Non Trail			
01/01/2020	Roy Weil and Mary Shaw		35.00
01/01/2020	Dan Kostella & Mary		35.00
01/07/2020	Paul Schwach and Claire Schmieler	Family Membership -- we appreciate your support!	35.00
01/07/2020	Central Electric Cooperative	Corporate Membership -- we appreciate your support!	50.00
01/07/2020	Black, Darl & Marilyn	ATM DEPOSIT 89259383 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	35.00
01/18/2020		L'Huillier, Dan	20.00
01/18/2020	Ron Steffey	ATM DEPOSIT 90728992 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	20.00
01/18/2020		Lehman, Matt	20.00
01/18/2020		Omar, Matt	35.00
01/18/2020		Berg, Janice	20.00
01/24/2020	Edmond Bottegal	ATM DEPOSIT 89385850 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	35.00
02/15/2020	Schenck, Steven	ATM DEPOSIT 96854340 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	20.00
02/15/2020	Marcia Hall and Erin Wincek	ATM DEPOSIT 96854354 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	35.00
03/10/2020	NexTier Bank	ATM DEPOSIT 96790981 DEPOSIT 5810 FORBES AVE PITTSBURGH PA	50.00

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
		5810 FORBES AVE DEPOSIT PITTSBURGH PA	
04/01/2020	Blue Zones Project Sarecare Inc	Donation - Donation	50.00
04/11/2020	Calarie, Lee & Lisa	ATM DEPOSIT 95240381 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	20.00
06/10/2020	City of Corry	ATM DEPOSIT 95150286 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	50.00
06/10/2020	Corn Planter Township	ATM DEPOSIT 95150298 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	50.00
08/17/2020	Ms Diane L Janos		20.00
09/17/2020	Kay Detrick Owen	ATM DEPOSIT 96771778 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	35.00
<b>Total for Memberships - Non Trail</b>			<b>\$670.00</b>
Memberships - Trail Groups			
01/01/2020	City of Corry	Trail Group Membership 2020	100.00
01/01/2020	Redbank Valley Trails Association	Trail Group Membership 2020	100.00
01/01/2020	Titusville Redevelopment Authority	Trail Group Membership 2020	100.00
01/01/2020	Titusville Renaissance	Trail Group Membership 2020	100.00
01/01/2020	Impact Corry	Trail Group Membership 2020	100.00
01/01/2020	Mercer County Trail Association	Trail Group Membership 2020	100.00
01/01/2020	Armstrong Trails	Trail Group Membership 2020	100.00
01/01/2020	Allegheny Rlver Trail in Clarion County	Trail Group Membership 2020	100.00
01/01/2020	Titusville Area Trails Association	Trail Group Membership 2020	100.00
01/01/2020	Chautauqua Rails to Trails	Trail Group Membership 2020	100.00
01/01/2020	Butler Freeport Community Trail	Trail Group Membership 2020	100.00
01/01/2020	County of Erie	Trail Group Membership 2020	100.00
01/01/2020	Friends of the Riverfront	Trail Group Membership 2020	100.00
01/01/2020	Oil Region Alliance	Trail Group Membership 2020	100.00
01/01/2020	Allegheny Valley Trails Association	Trail Group Membership 2020	100.00
01/01/2020	Allegheny Township, Westmoreland County	Trail Group Membership 2020	100.00
01/01/2020	Visit Erie	Trail Group Membership 2020	100.00
02/15/2020	September 11th National Memorial Trail	ATM DEPOSIT 96854315 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	100.00
02/15/2020	Northwest PA Trail Association	ATM DEPOSIT 96854227 DEPOSIT 5810 FORBES AVE PITTSBURGH PA 5810 FORBES AVE DEPOSIT PITTSBURGH PA	100.00
<b>Total for Memberships - Trail Groups</b>			<b>\$1,900.00</b>
<b>Total for Memberships</b>			<b>\$2,570.00</b>
<b>Total for Revenue</b>			<b>\$3,079.87</b>
Expenditures			
Bank/ Online Fee			
PayPal fees			
03/31/2020	PayPal	PayPal fees	0.33

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
03/31/2020	PayPal	PayPal fees	0.33
04/01/2020	PayPal	42F463762B994191U	1.75
07/15/2020	PayPal	3DW56312XY349434G	0.33
07/15/2020	PayPal	PayPal fees	0.33
<b>Total for PayPal fees</b>			<b>\$3.07</b>
United Way Fees			
08/17/2020	Ms Diane L Janos	United Way Fees	6.00
<b>Total for United Way Fees</b>			<b>\$6.00</b>
<b>Total for Bank/ Online Fee</b>			<b>\$9.07</b>
Committees			
Connections Committee			
Trail Counters and Software			
07/15/2020		trail counter software	100.00
<b>Total for Trail Counters and Software</b>			<b>\$100.00</b>
<b>Total for Connections Committee</b>			<b>\$100.00</b>
Marketing and Membership Committee			
Membership - Packet, Brochures			
01/01/2020	Toni Henry - Membership Committee	Postage and envelopers	94.07
04/10/2020	Toni Henry - Membership Committee	postage, envelopes	15.88
<b>Total for Membership - Packet, Brochures</b>			<b>\$109.95</b>
<b>Total for Marketing and Membership Committee</b>			<b>\$109.95</b>
<b>Total for Committees</b>			<b>\$209.95</b>
Legal & Professional Fees			
Insurance - D& O, other			
09/20/2020	Mehler Insurance	D & O Insurance	365.00
<b>Total for Insurance - D&amp; O, other</b>			<b>\$365.00</b>
PANO - Search Results Web Result with Site Links Pennsylvania Association of Nonprofit Organization			
03/17/2020	PANO	Pennsylvania Assoc of Nonprofits	105.00
<b>Total for PANO - Search Results Web Result with Site Links Pennsylvania Association of Nonprofit Organization</b>			<b>\$105.00</b>
<b>Total for Legal &amp; Professional Fees</b>			<b>\$470.00</b>
Office Supplies			
Secretary Miscellaneous			
01/13/2020	Kim Harris		70.68
<b>Total for Secretary Miscellaneous</b>			<b>\$70.68</b>
<b>Total for Office Supplies</b>			<b>\$70.68</b>
Special Event Expense			
EPTA Summit 2020			
09/20/2020	Kim Harris	Registration for a campaigns	25.00
09/20/2020	Cycle Forward	Speaker Fees	200.00
09/20/2020	Monica Garrison	Speaker Fees	200.00
09/20/2020	Kim Harris	GoToWebinar Standard	136.74
09/25/2020	Friends of the Riverfront - v	EPTA Summit Consulting	1,093.75
09/26/2020		Grant Payment - Pennsylvania Land Trust	-1,323.49
<b>Total for EPTA Summit 2020</b>			<b>\$332.00</b>

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
		<b>Total for Special Event Expense</b>	<b>\$332.00</b>
		<b>Total for Expenditures</b>	<b>\$1,091.70</b>
		<b>Net Revenue</b>	<b>\$1,988.17</b>

# Erie to Pittsburgh Trail Alliance, Inc.

## STATEMENT OF FINANCIAL POSITION

As of January 16, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking Account	17,619.95
United Way of Allegheny County	50.00
<b>Total Bank Accounts</b>	<b>\$17,669.95</b>
Accounts Receivable	
Accounts Receivable	200.00
<b>Total Accounts Receivable</b>	<b>\$200.00</b>
Other Current Assets	
Trail Counter Siftware	300.00
Undeposited Funds	-1.00
<b>Total Other Current Assets</b>	<b>\$299.00</b>
<b>Total Current Assets</b>	<b>\$18,168.95</b>
<b>TOTAL ASSETS</b>	<b>\$18,168.95</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Unrestricted-Ret Earnings	15,859.64
Net Revenue	2,309.31
<b>Total Equity</b>	<b>\$18,168.95</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$18,168.95</b>